ALL ABOUT ME

I. **PERSONAL INFORMATION**

Legal Name (First/Middle/Last): _____

Nickname/Preferred Name: _____

E-mail: _____ Cell Phone#: _____

GPA: _____ Class Rank: _____

II. **INTEREST/HOBBIES**

1. My favorite things to do are OR My favorite thing to do is:

2. My favorite school subject is _____ because:

3. Special classes (honors/AP or career/major related) I have taken and the grades received include:

Name of Class	Letter Grade Earned
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PLEASE NOTE: Sections III- VIII are for your information, but unless recommenders somehow have direct knowledge/experience with my Community Service, Activities, etc, they should not include this info in their letter.

III.   COMMUNITY SERVICE-most recent listed first

Location	Description of Duties	Dates (from-to-)* *month/year	Total Hours

IV.   ACTIVITIES – HIGH SCHOOL-most recent listed first-include positions, etc.

Activity	Years of Participation	Activity	Years of Participation

V.   ACTIVITIES – OUTSIDE OF HIGH SCHOOL-most recent first-include positions

Activity	Years of Participation	Activity	Years of Participation

VI. EMPLOYMENT-most recent listed first

Employer/Company Name	Employer/Company Address	Job Title	Description of Duties	Dates (from-to-)* *month/year

VII. SAT or ACT SCORES

Date Taken	Scores					
	Critical Reading	Writing	Math	Subject Test 1	Subject Test 2	Subject Test 3

VIII. AWARDS/ HONORS/ SPECIAL RECOGNITIONS, etc-most recent listed first

Award	Year Rec'd	Award	Year Rec'd

IX. COLLEGE/CAREER RELATED INFORMATION

1. Colleges I may apply to include:

        a: _____

        b: _____

        c: _____

        d: _____

        e: _____

        f: _____

2. My first choice for college is: _____

3. The college major I am most leaning towards is

4. My career plans include

5. The reason I have chosen this major/career is

RECOMMENDATION LETTER INFORMATION -Teacher 1

Student Name: _____

Recommending Teacher: _____

You were my teacher for _____ (class name)
during my _____ year.

1. The thing that you probably remember me best for is

2. The knowledge/skill I learned most from you/ your class was

3. One of the major projects/assignments I enjoyed most and think you will remember me best
for was _____ because

I even received a(n) _____ on this assignment.

4. If you feel it appropriate, I would love for you to highlight the following characteristics, accomplishments, etc in my letter of recommendation:

5. The reason I am asking you to write me this letter of recommendation is because

6. (optional) This class relates to my career of _____ because

<u>RECOMMENDATION LETTER INFORMATION -Teacher 2</u>

Student Name: _____

Recommending Teacher: _____

You were my teacher for _____ (class name)
during my _____ year.

1. The thing that you probably remember me best for is

2. The knowledge/skill I learned most from you/ your class was

3.   One of the major projects/assignments I enjoyed most and think you will remember me best
for was _____ because

I even received a(n) _____ on this assignment.

4. If you feel it appropriate, I would love for you to highlight the following characteristics, accomplishments, etc in my letter of recommendation:

5. The reason I am asking you to write me this letter of recommendation is because

6. (optional) This class relates to my career of _____ because